**Parking Lot Ministry**

At Unity of Olympia

 In recognition that many of our neighbors are experiencing financial lack; and, in recognition that many of our neighbors are doing the best they can; and in recognition that we are prosperous and generous and see the Divine in all; and in recognition that we believe that our teachings provide a positive path to a spiritual life of abundance and a release from lack consciousness, we offer support to those in need by providing a place to park a car when the owner hasn’t the financial means to meet the requirements of the landlord where they currently reside.

We are open to the sacred richness of our infinite Source,

joyfully co-creating unlimited prosperity right now.

Conditions:

* Auto owners must apply for a permit by phone or email (to office@unityofolympia.org) or in writing submitted through the mail slot at the church building.
* No more than fourteen (14) cars will be provided parking permits.
* Permits issued will be valid through the last day of the month following permit issuance. (i.e.: Permit issued on January 4th will be valid through February 28th.)
* Cars will be assigned parking spots and are required to use only those spots.
* Permits are to be displayed on the dash of the permitted vehicle.
* Guests will sign a Release of Liability Agreement upon receipt of permit.
* No auto repair will take place without prior written authorization.
* Applicants must provide proof of residency at one of the two (2) apartment complexes adjacent to the church.
* No debris or garbage left on site; garbage receptacles are intended for church use only.
* No profanity or “hate speech” shall be displayed on any vehicle.

Team Lead Accountabilities:

* The Team Lead is the primary contact for the applicant for parking privileges.
* Provide updated information (incorporating latest reports) to Team Members and Office Administrator.
* Review applications and approve, deny or revoke parking permits.
* Obtain Release of Liability Agreement and proof of residency.
* Assign parking spots.
* Approve or deny auto repair on site.
* Determine whether/which cars will be towed and notify staff.

Team Member (and Lead) Accountabilities:

* Carry list of make/model/license plate numbers for permitted cars.
* Confirm permitted cars only are parked in the assigned spaces.
* Carry list of make/model/license plate numbers for cars that have been given notice to apply for permission to park in our lot.
* Place application information letter on unpermitted cars.

Report to Team Lead:

* Number of cars given application information letter along with their make/model/license plate numbers.
* List of cars still in the lot that have been given notice but have not received permits, along with their make/model/license plate numbers.
* (These accountabilities can be fulfilled by taking a picture of the car with the license plate in full view and emailing it to the Team Lead on your smart phone.)

Office Administrator Accountabilities:

* Participate as a Team Member, fulfilling the listed accountabilities, once a week.
* Provide application information letters in waterproof sleeves to Team Members and Team Lead.
* Provide Release of Liability Agreement forms to Team Lead.
* Maintain a record of all correspondence and signed Releases of Liability.
* Check office phone for messages.
* Forward all emails, phone calls and written requests regarding the parking ministry to the Team Lead.
* Call the Tow Company and be available to their drivers when directed to do so by the Team Lead.

Financial Assistance Conditions:

Unity of Olympia is a prosperous and generous community. We are interested in sharing our positive path to spiritual living with our neighbors. Should one of our permittees like to know more about Unity and are willing to meet the following conditions, we will provide financial assistance toward the cost of licensing a vehicle.

* Complete a basic financial statement providing a report of income and expenses along with proof of income.
* Meet with the Minister for approval and agreement to the specific conditions to be met by both parties.
* Attend a small group or class offered through Unity of Olympia.
* Provide a minimum of two hours of volunteer service.
* Meet with the Minister following completion of the class and volunteer service.